

Employer Confirmation

For submission to the accommodation provider as proof of professional expenses for the paid overnight stay (§ 1 para. 3 no. 1 ÜnStG)

Employer - address - VAT identification number if available:

(Please in block letters; company stamp if applicable)

I/we hereby confirm to our employee

_____ ,

that the stay in Berlin from _____ to _____

is for official/professional/business reasons.

Note on data protection

The submission of this confirmation to the accommodation provider is voluntary and serves exclusively to determine the tax liability. In individual cases, the data collected will be forwarded to the Marzahn-Hellersdorf tax office on request, which reserves the right to check the information provided in individual cases.

If this procedure is not agreed to, the accommodation tax will be levied. However, it is possible to apply for a refund of the withheld accommodation tax retrospectively by submitting proof of the professional expenses for the overnight stay to the responsible Marzahn-Hellersdorf tax office.

By submitting this confirmation, you consent to the above-mentioned processing and use of the data

Further information

In the event of an incorrect or falsified confirmation, the guest may be held liable for the lost tax. Issuing an incorrect confirmation may be prosecuted as an administrative offense or criminal offense.

Date, signature of an authorized signatory of the company